



LEVEL 2
TRADE SUPPLIER
APPRENTICESHIP



30
YEARS
HAWK
TRAINING



Trade Supplier

Level: 2

Duration: 13 months

Course Type: Apprenticeship Standard

Who is this for?

This apprenticeship is perfect for new entrants to roles in which they will be working with systems and software.

Particular roles are:

- Trade Business Depot Operative
- and other similar roles where you will be supporting local trades people with design, ordering, purchasing and delivery for trade jobs

What will be achieved?

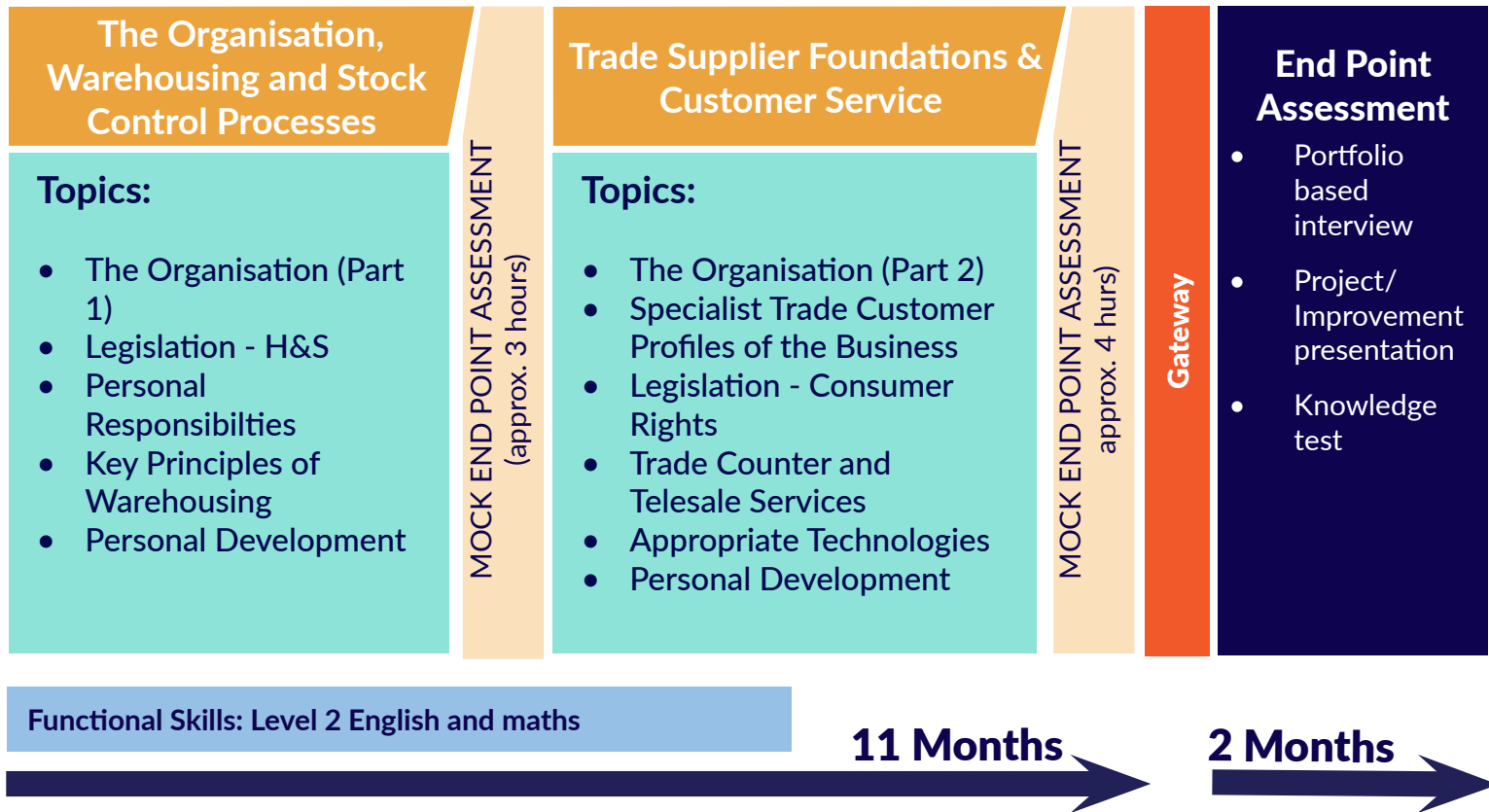
- Level 2 Diploma for Trade Business Services (QCF)
- Level 2 Functional Skills in maths, English and ICT (if no prior exemption)
- Level 2 Award in Employee Rights and Responsibilities (ERR)
- Personal Learning and Thinking Skills (PLTS)

What will be involved at level 2?

The Level 2 Trade Business Services Apprenticeship has been designed for those in a business to business trade environment, selling products or tender services to other companies or for anyone who is looking to develop their Customer Service skills in preparation for enhanced career prospects.

This programme can take up to 13 months to achieve and aims to provide you with the skills to understand the principles and practices of trade business services as well as communication with customers, risk reduction to health and safety and reliable delivery of customer service.

Programme Overview



End Point Assessment (EPA)

After a minimum of 372 days and successful delivery of the programme, the End Point Assessment will take place. The EPA is a synoptic assessment of the knowledge, skills and behaviours that have been developed throughout the apprenticeship.

The EPA for this standard is made up of three assessment methods:

1. Portfolio based interview

60 minute duration. Grading of pass, fail, merit or distinction

2. Project / improvement presentation

180 minute duration. Grading of pass, fail, merit or distinction

3. Knowledge test

60 minute duration. Grading of pass, fail, merit or distinction

Find out more about the End Point Assessment at www.hawktraining.com

Non-Levy Paying Employers

£200

per learner

This apprenticeship costs £4,000 + VAT and is funded by both the employer and the government.

The government will pay 95% (£3,800) of the cost. This can be paid monthly over the duration of the apprenticeship or in full at the start.*

Levy Paying Employers

£4000

per learner

This apprenticeship costs £4,000 + VAT which is funded from the employer's levy pot via the Apprenticeship Service over the course of the apprenticeship.

*If the employer has fewer than 50 employees, this apprenticeship is fully funded by the government if the apprentice is 19-24 and has previously been in care or has a Local Authority Education and Health Care Plan.

Interested? Have questions?

Call us!

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Why choose us?

Based in London and specialising in work-based training and vocational qualifications,

Hawk has a proven track record of successfully delivering innovative training and development to thousands of organisations and individuals for 30 years.

We are, above all, dedicated to supporting our learners and employers in the achievement of their individual training needs and helping to improve their career and organisational development opportunities.

We offer a comprehensive range of short courses and Apprenticeship programmes for employed people across a range of occupational sectors.



INVESTORS
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www.hawktraining.com